



# Understanding Canada – Canadian Studies

Application form: Canada – Latin America – Caribbean Awards

**SECTION A: PERSONAL INFORMATION**

**(CLACA)**

Please check the appropriate: Principal researcher (applicant):                      Other participant:

**1. Full Name and Title:**

LAST NAME, First Name (Title)

**2. Addresses:**

Home

Educational Institution

Telephone:

Telephone:

E-mail:

E-mail:

Communications about an award should be sent to : Home                      Educational Institution

**3. Occupation:**

a) Position (Professor, Lecturer, etc.):

b) Discipline and/or department within institution:

**4. Language abilities\*:**

English

French

Oral

Written

\* Please indicate proficiency with corresponding letters: **Excellent, Good, Fair or Nil.**

**5. Last degree obtained (Master’s, Ph.D., or equivalent) and previously received awards**  
(indicate institutions and dates).

**6. Please provide a brief statement outlining your background field(s) of specialty and, if applicable, areas of interest and previous realizations in Canadian Studies.**

**7. Please attach copies of your curriculum vitae, including the list of your publications with bibliographical references.**

*\*\*\*Duplicate Section A above as needed and provide this information for EACH researcher.*

**\*\*\*PLEASE INSERT A <PAGE BREAK>**

**1. Discipline(s) in which research is to be undertaken:**

**2. Research topic/title:**

**3. Please ATTACH a concise description of the proposed research project (as per the general guidelines).**

**4. Summary of attached research proposal (not more than 100 words):**

**5. Names of publishers which may be willing to print the final manuscript:**

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**SECTION C: BUDGET AND FUNDING SOURCES**

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**(CLACA)**

Please **attach a SEPARATE detailed budget** in Canadian currency, following the format below, and giving full explanation of anticipated expenditures:

**1- Anticipated Income** (See section *Value of Awards* of the general)

Financial assistance requested  
under this program: \$

Other funding sources: \$ (specify: )  
\$ (specify: )

**Total: \$**

**2- Anticipated Expenditures** (See section *Terms and Conditions* of the general guidelines)

Direct costs, such as:

Equipment rental: \$

Books & materials: \$

Secretarial services: \$

Other: \$ (specify: )

International Air Fare  
To and from Canada  
For researchers: \$ (specify: )

Allowance for each  
Researcher in Canada  
For weeks: \$ (specify: )

**Total: \$**

**If travel to Canada is proposed, indicate:**

1) Reasons why travel to Canada is necessary for the purposes of the research project.

2) Anticipated date of departure and return:

3) Proposed program of visits in Canada:

Institution/Centre/Individual	Location	Proposed Dates
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**SECTION D: REFERENCES****(CLACA)**

Names and addresses of two academics who have been asked to submit letters of recommendation on your behalf directly to the International Council for Canadian Studies.

1)

2)

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**SECTION E: CONFIRMATION OF ACCEPTANCE OF AWARD CONDITIONS (CLACA)**

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I confirm that I, \_\_\_\_\_ am a member  
(Name, printed)

of the academic or research staff at:

(Name of higher education institution)

If we, as a team of researchers of which I am the designated principal researcher, are granted Canada - Latin America - Caribbean Award for the purposes described in this application, we agree:

- a. to make all the necessary arrangements relating to the research project;
- b. to carry out the proposed research, for which I am personally responsible, and which is not part of contractual or commissioned research;
- c. to provide two copies of a publishable or published article in either a scholarly publication or a book, produced as a result of an award, in order to receive the second instalment of the award;
- d. to make every attempt to publish the research article produced as a result of an award.

We understand that, should this research project include travel to Canada, medical insurance coverage while in Canada is the personal responsibility of the concerned researchers.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

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**SECTION F: INSTITUTIONAL ENDORSEMENT****(CLACA)**

Countersignature of an individual in an appropriate position of authority at the institution employing the principal researcher is required to show support of the application.

*I confirm that the applicant is the designated principal researcher of a research team established to undertake the project described in this application and that this project has the institutional support indicated in this application.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position/title

\_\_\_\_\_  
Name in print

\_\_\_\_\_  
Date